

## CITY AND COUNTY OF SWANSEA

### NOTICE OF MEETING

You are invited to attend a Special Meeting of the

### EXTERNAL FUNDING PANEL

**At:** Committee Room 5, Guildhall, Swansea

**On:** Thursday, 7 July 2016

**Time:** 10.00 am

**Chair:**

#### Membership:

Councillors: M C Child, W Evans, R Francis-Davies, J E C Harris, D H Hopkins, A S Lewis, C E Lloyd, J A Raynor, C Richards and R C Stewart

### AGENDA

Page No.

- 1 Election of Chair for the Municipal Year 2016 - 2017.
- 2 Election of Vice Chair for the Municipal Year 2016 - 2017.
- 3 Apologies for Absence.
- 4 Disclosures of Personal and Prejudicial Interests.  
[www.swansea.gov.uk/disclosuresofinterests](http://www.swansea.gov.uk/disclosuresofinterests)
- 5 **Minutes:** 1 - 3  
To approve and sign the Minutes of the previous meeting(s) as a correct record.
- 6 **Third Generation Artificial Sports Pitches.** 4 - 11

**Next Meeting:** Wednesday, 3 August 2016 at 3.00 pm



**Huw Evans**  
**Head of Democratic Services**  
**Monday, 27 June 2016**

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**Contact: Democratic Services - (01792) 636923**

## CITY AND COUNTY OF SWANSEA

### MINUTES OF THE EXTERNAL FUNDING PANEL

HELD AT COMMITTEE ROOM 5, GUILDHALL, SWANSEA ON  
WEDNESDAY, 6 APRIL 2016 AT 3.30 PM

**PRESENT:** Councillor R C Stewart (Chair) Presided

**Councillor(s)**

W Evans

C E Lloyd

**Councillor(s)**

R Francis-Davies

J A Raynor

**Councillor(s)**

J E C Harris

**Officer(s)**

Karen Benjamin

Kathryn Boyle

Allison Lowe

Spencer Martin

Wendy Parkin

Paul Relf

Interim Principal Officer, Child & Family Services

Grant Coordinator

Democratic Services Officer

Voluntary Sector Relationship Coordinator

Senior Lawyer

European Officer

37 **APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Councillors A S Lewis and C Richards.

38 **DISCLOSURES OF PERSONAL AND PREJUDICIAL INTERESTS.**

In accordance with the Code of Conduct adopted by the City and County of Swansea, the following interests were declared:

Councillor J E C Harris – Minute No. 40 – Overview of Current and Forthcoming European External Funding Applications – Personal as Chair of Looked After Children Forum and Minute No. 41 – Community Action Transformation Fund (04 – Bont Elim Community Church) – Personal - known to Councillor and (07 – Pontarddulais Partnership) – Prejudicial - Chair of the Pontarddulais Partnership and left the meeting prior to this item being discussed.

Councillor C E Lloyd – Minute No. 41 – Community Action Transformation Fund (03 – St. Thomas Church – Clock & 05 City & County of Swansea Bowls Association) – Personal - known to Councillor.

Councillor J A Raynor – Minute no. 40 - Overview of Current and Forthcoming European External Funding Applications – Personal as member of Corporate Parenting Forum & Prejudicial - Member of Scrutiny Panel that recommended the application of funding for the post.

Councillor R C Stewart – Minute No. 41 - Community Action Transformation Fund (06 – Coed Gwilym Bowls Association) – Personal – known to applicant.

39 **MINUTES.**

**RESOLVED** that the Minutes of the meeting of the External Funding Panel held on 3 February 2016 be approved as a correct record.

40 **OVERVIEW OF CURRENT AND FORTHCOMING EUROPEAN AND EXTERNAL FUNDING APPLICATIONS.**

The Interim Principal Officer, Child & Family Services provided an update in relation to Welsh Government funding for Group Therapy Pilot Project for Looked After & Care Leaving Teenagers at Risk of their own Children becoming Looked After Children (LAC).

She apologised for the oversight of not receiving authorisation from the External Funding Panel prior to submitting the application to the Welsh Government (WG).

The Panel were asked to accept the offered funding proposal from WG for a therapeutic initiative to break the generational cycle of LAC becoming young parents who often have their own children become LAC.

The funding would support a 3 year Pilot Project with the intended outcome of reducing future generations of families already known to Child & Family Social Services becoming LAC plus improving outcomes for our Children Leaving Care.

**RESOLVED** to accept the funding as set out in the Grant Offer Letter from Welsh Government.

41 **COMMUNITY ACTION TRANSFORMATION FUND.**

The Chair commenced by clarifying that the applications being considered by the Panel today had not been considered or approved by the Panel in advance of the meeting, as had been suggested in an article published by a local newspaper.

The Third Sector Co-Ordinator presented a report regarding the applications for the fourth round of funding of the Community Action Transformation Fund. The background and principles underlying the Fund together with the criteria that applications should meet and what they could be used for was detailed in the report.

Members noted that 7 applications had been received by the closing date for the fourth round of the fund on 4 March 2016 as follows:

1. Parc Williams Community Bowling Association
2. Beaufort Bowls Association
3. St. Thomas Church – Clock
4. Bont Elim Community Church
5. City & County of Swansea Bowls Association

6. Coed Gwilym Bowls Association

7. Pontarddulais Partnership

He discussed the summary of applications detailed in Appendix A and Appendices B1 to B7.

Members' debated the applications and asked questions of the Officers who responded accordingly.

The Panel **AGREED** that:

1. The application submitted by Parc Williams Community Bowling Association be **APPROVED** in the sum of £24,277.
2. The application submitted by Beaufort Bowls Association be **APPROVED** in the sum of £15,000.
3. The application submitted by St. Thomas Church be **APPROVED** to the sum of £2,155.
4. The application submitted by Bont Elim Community Church **BE REFUSED**.
5. The application submitted by the City & County of Swansea Bowls Association be **APPROVED** to the sum of £37,000 – it was also agreed that the group be afforded the opportunity to reapply to the fund in the future. One year's maintenance funding was awarded rather than the three requested, however the panel appreciate that maintaining three greens in line with the application may require more support than applicant groups maintaining one green.
6. The application submitted by Coed Gwilym Bowls Association be approved to the sum of £2,010. With consideration given to any requirements under Planning legislation for the storage container.
7. The application submitted by Pontarddulais Partnership **BE REFUSED**.

The meeting ended at 4.20 pm

**CHAIR**

# Agenda Item 6

## Report of the Head of Cultural Services

External Funding Panel – 7<sup>th</sup> July 2016

### *Third Generation Artificial Sports Pitches*

**Purpose:** To seek approval to submit a proposal to the Collaborative Sports Facilities Group (representing Sport Wales and the Governing Bodies of Rugby, Football and Hockey in Wales) to develop 3<sup>rd</sup> Generation (3G) artificial sports pitches in 2 strategically identified locations in Swansea

**Policy Framework:** Council Policy; Healthy City; City of Sport.

**Reason for Decision:** To submit a formal business case to the Collaborative Sports Facilities Group for the provision of 3G facilities in Swansea.

**Consultation:** Legal, Finance, Corporate Property, Education and Access to Services.

**Recommendations that External Funding panel:**

- 1) Notes the implications contained in this report and approves the submission of a business case to attract up to £400,000 of funding.

**Report Author:** Ian Beynon

**Finance Officer:** Jayne James / Sian Powell

**Legal Officer:** Debbie Smith

**Access to Services Officer:** Phil Couch

## **1.0 Background**

- 1.1 The 'All Wales Artificial Turf Pitch Vision and Guidance' findings indicate that Swansea is the least resourced county in Wales for 3G facilities. The county has the 3rd highest population in Wales and has a vast sports club infrastructure but has no full sized 3G facilities.
- 1.2 Swansea also benefits from well-established leagues and competitive opportunities from recreational to elite level in the key sports which would make best use of such facilities.
- 1.3 In addition the issue of cancellation of matches due to bad weather impacts on training and fixtures as there is a poor record of postponed or cancelled fixtures particularly amongst junior sections. In the past 2 seasons over a third of all junior football matches have been cancelled and Rugby clubs also reported incidents of junior teams losing up to 6 weeks of fixtures due to poor weather. The provision of 3G pitches would help alleviate this issue.
- 1.4 The National Collaboration team has identified Swansea as priority area and has indicated that a submission for funding is likely to receive support. Funding of £600,000 has already been received for 3G pitch provision at Penyrheol and Morriston Comprehensive Schools/Community Leisure centres

## **2.0 Proposal**

- 2.1 Senior officers within the Authority's Cultural Services, Education and Planning Departments, along with key community and national partners considered a range of sites and identified the best options for the introduction of new, strategically located facilities based on the following criteria;
  - Inclusion.
  - Centres of population/Latent demand
  - Physical nature of proposed sites
  - Current and potential management arrangements
  - Match funding
  - Timescale for delivery
- 2.2 Following an evaluation exercise and initial site visits with the National Collaboration team the proposed schemes have been identified as;
  - 2.2.1 The creation of two full sized floodlit 3G facilities at Cefn Hengoed Comprehensive School/Community Leisure Centre and Bryntawe Comprehensive School/ Penlan Community Leisure Centre

### **3.0 Property Implications**

3.1 There are no Property Implications

### **4.0 Equality and Engagement Implications**

4.1 An EIA Screening Form has been completed with the agreed outcome that a full EIA report was not required. The reasons for this were:

4.2 The proposal will create all weather playing and training opportunities and will provide existing clubs and groups with improved provision. Sites will not be open access and will only be available for formal, booked provision by existing clubs and groups and for organised activities. The sites will improve playing and training opportunities but may not result in significant additional opportunities for those not already participating. However the project will be designed and planned in the best interests of children as the facilities will be available for Junior programmes and training opportunities which will be factored in at appropriate times as well as playing junior matches which may otherwise be cancelled due to inclement weather.

Accessibility will be an integral consideration when designing the Facilities.

### **5.0 Financial Implications**

5.1 Total project costs will be in the region of £1,100,000. The National Collaboration team has indicated that a grant of up to £400,000 could be provided.

5.2 Up to £300,000 of match-funding will be required from the Authority to make up the shortfall in grant. This will potentially be provided from;

- Existing Capital contingency funding available - £300,000

5.3 Officers are liaising with Swansea FC Community Trust in relation to the remaining £400,000 match funding requirements, as there is an opportunity to access Premier League Funding which would cover any shortfall.

5.4 The sites already have a management infrastructure that controls the leisure centre based facilities. The management team would take on the responsibility for the new facilities at no additional revenue cost or resource.

5.5 Potential running costs for each facility will be in the region of £40,000 - £45,000 and will be funded from the income generated at both sites. This includes the provision of a sinking fund for replacing the carpet and shock pad (if applicable) as well as either repair or replacement of fencing and floodlighting. On the assumption that there is life expectancy of 10 years depending on usage and maintenance then it is

proposed that a sinking fund of between £15,000 - £20,000p.a. per site is put aside.

5.5 The Business Case has identified that the sites will break even.

## **6.0 Legal Implications**

6.1 Generally the terms attached to Grant Funding are legally binding and should be formally recorded in an appropriate document/contract with external delivery partners as required.

6.2 Procurement rules (both EU and the Council's) will have to be fully complied with in all respects in relation to services or the procurement of services from external delivery agents.

6.3 Any documentation entered into as referred to in this Report will have to contain any necessary clauses required by the Head of Legal and Democratic Services and the Head of Financial Services to protect the Council's interests so far as they are able.

6.3 The Service Level Agreement with the Comprehensive schools may need to be amended as a result of the delivery of the project and the Head of Legal will need to be consulted in this regard.

6.4 Any future changes to Community Leisure Centre management arrangements as a result of the Commissioning process will need to be taken into consideration.

## **FOR INFORMATION**

**Background papers:** *None*





The City & County of Swansea

**EFP1 PRE-SUBMISSION - Notification of Funding Bid to External Funding Panel**

Ref:

**THE EFP1 APPLIES TO HARD COPY AND ELECTRONIC SUBMISSIONS**

1. Scheme background and details - this is to inform the External Funding Panel of the intention to apply for a new grant proposal –

a. Awarding Body	Collaborative Sports Facilities Group (representing Sport Wales and the Governing Bodies of Rugby, Football and Hockey in Wales).
b. Name and purpose of Scheme/Programme (attach proposal brief)	<p><b>Collaboration Fund: Potential 3G sites in Swansea</b></p> <p>The 'All Wales Artificial Turf Pitch Vision and Guidance' findings indicate that Swansea is the least resourced county in Wales for 3G facilities. The county has the 3rd highest population in Wales and has a vast sports club infrastructure but has no full sized 3G facilities.</p> <p>The proposed scheme is for; The creation of two full sized floodlit 3G facilities at Cefn Hengoed Comprehensive School/Community Leisure Centre and Bryntawe Comprehensive School/ Penlan Community Leisure Centre</p>
c. Grant value in Total £	£400,000
d. Grant period / timescale for delivery	1st December 2106 – 31 <sup>st</sup> August 2017
e. CCS acting as Lead Body or Joint Sponsor? Name other Partners.	CCS acting as Lead Body
f. Detail links to existing schemes at Local, Regional or National level	This project is proposed as a result of a national study on artificial pitch provision in Wales. Swansea is the least resourced Authority in terms of provision and has the highest number of residents with no access to suitable facilities. The study has identified Swansea as a priority area.
g. Detail direct links to Council Policy, including, where appropriate, target areas	Healthy City, Creating an Active and Healthy Swansea and City of Sport
h. List key target and proposed performance measures	Work is completed on time and within budget. Completed scheme will result in improved playing surface and conditions, less cancelled

	matches and an increase in targeted provision as well as overall increase in participation levels
i. <b>For WEFO schemes</b> confirm that the scheme has been developed in conjunction with the European Unit – Yes /No ( <i>delete</i> )	( <i>attach email confirmation from the European Unit</i> )
j. Does this grant require a continuation of funding by the Council after the grant period has expired? <i>This includes current or additional staff costs.</i> Yes / No	NO
k. Does the application require match-funding? Yes/No if it does where is this coming from?	Existing capital budget and contribution from Swansea
l. Will the project entail the employment of additional staff and on what basis?	NO
M. Have you completed an EIA ( <b>E</b> quality <b>I</b> mpact <b>A</b> ssessment) Screening Form (please attach)?	yes
N. Is a full EIA report required?	no

2. Please complete the following financial information:

	Current financial year £	Year 2 £	Year 3 £	Year 4 £	Year 5 £	Total £	Ongoing £
Total project cost:	100,000	1,000,000					
Capital	100,000	1,000,000					
Revenue							
<b>Grant applied for:</b>							
Capital	100,000	300,000					
Revenue							
<b>Match Funding Internal</b>		300,000					
<b>Match Funding External</b>		<b>400,000</b>					

3. Please complete the following:

a. Does the funding meet the Council's priorities?	Yes. Healthy City, Creating an Active and Healthy Swansea and City of Sport  (Evidence to be attached)
b. What are the expected outcomes and are they clear and achievable? (link to 1h)	The expected outcome is that the project is completed on time and within budget. The completed scheme will result in improved playing surface and conditions, less cancelled matches and an increase in targeted provision as well as overall increase in participation levels (Evidence to be attached)
c. Is there an exit plan? (link to 1j/l)	Yes. Income generated from pitch hire will offset running costs and a sinking fund will be put aside from income generated at both sites for replacing the carpet and shock pad as well as either repair or replacement of fencing and floodlighting.  (Evidence to be attached)
d. How is Value for Money being obtained? (procurement/third party arrangements etc)	Explanation – The work will be formally tendered and evaluated  (Evidence to be attached)
e. What is the governance / management structure for the scheme? – What board/management team will it be reported to?	Explanation. A Project team will be established with a lead officer, who will manage the process from start to finish. The scheme will report to the Creating an Active and Healthy Swansea partnership forum (Evidence to be attached)
f. What are the major risks and how will they be managed?	Explanation. The major risk with this scheme is that work will not be completed on time or within budget. This will be managed by the Project team to ensure the risk is minimised. (Evidence to be attached)

#### 4. Authorisation

	Name / Signature	Date
Responsible Officer:	I Beynon	15/6/16
(Group)/Accountant:		

EFP 1

External Funding Panel		
Endorsed /Not Endorsed		